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Ghani Khan Choudhury Institute of Engineering & Technology

(Centrally funded Institute and Established by Ministry of H.R.D., Govt. of India.)

Narayanpur, Dist: Malda, Pin- 732141, West Bengal

Memo No: GKCIET/1084

Date: 21.06.2018

Circular

All the regular employees of GKCIET, Malda are hereby informed to collect the <u>National Pension System (NPS)-Subscriber Registration Form</u> from their individual official e-mail ID or download from institute website i.e. <u>www.gkciet.ac.in</u>.

All are requested to read out the instructions attentively furnished in the form of NPS before filling up. After duly filling up the form; all are requested to submit the same to Shri Saumyajit Das, UDC/Cashier, Accounts Section on or before 27.06.2018 positively.

This issues with the approval of the competent authority.

Encl: NPS- Subscriber Registration Form.

(Md. Abdur Rajjaque) Asst. Registrar (A&E)

Copy to:

- 1. All Regular Employees (Through E-mail) for information & compliance
- 2. UDC/Cashier (Fin) & Authorized Contact Person & Dealing Assistant, NPS, GKCIET, Malda for information & necessary action
- 3. Nodal Officer, NPS, GKCIET, Malda for kind information
- 4. Pay & Accounts Officer, NPS, GKCIET, Malda for kind information
- 5. System Manager with request to upload the Circular along with NPS-Subscriber Registration Form (attached herewith) at Institute's Website immediately.
- 6. Asst. Registrar (Fin) for kind information
- 7. Director for kind information please
- 8. File Copy for record keeping